



2012 CALENDAR

New York Chapter

as of 2/1/12

NY Chapter Website: www.sdanyc.org

National Website: www.sdadmin.org

JANUARY 2012

2 Mon *New Year's Day Holiday*
 16 Mon *Martin Luther King Holiday*
 17 Tues 5:30 pm Board of Directors Monthly Meeting – ads ENGINEERS
 26 Thurs 8 am Program: *Recognizing & Preventing Harassment & Discrimination in the Workplace*
 Location: Cooper, Robertson & Partners

FEBRUARY 2012

8 Wed 8 am Program: *Why a Periodic Review of Your Current Pension Plan is Important*
 Location: ads ENGINEERS
 18 Sat Deadline – 2012 Lifetime Achievement Award Nominations
 22 Wed 5:30 pm Board of Directors Monthly Meeting – Ferguson & Shamamian Architects
 20 Mon *Presidents' Day Holiday*
 22 Tues

MARCH 2012

1 Thurs Deadline for applications - EdSymposium12 Scholarship, NY Chapter www.sdanyc.org
 Deadline for applications - EdSymposium12 Scholarships, SDA National www.sdadmin.org
 2 Fri Deadline – Earlybird Registration EDSymposium12 (\$100 discount) www.sdadmin.org
 6 Tues TBD Program presented by Ralph Steinglass, AIA, Principal, Teambuilders, Inc.
 Topic to be determined
 4 Fri Deadline - 2012 Lifetime Achievement Award Nominations
 9 Wed Deadline –Early Bird Registration, EdSymposium10
 7 Wed Tent. Deadline – Chapter Financial Report due to SDA National
 15 Thurs 5:00 pm Tour: *WTC Tribute Museum and 9/11 Memorial Plaza by Lee Ielpi of Tribute*
 18 Sun Deadline – Profiles of Success Award, SDA National
 20 Tues Board of Directors Monthly Meeting – Cooper, Robertson & Partners

APRIL 2012

Chapter Networking Event – Date to be determined

6 Fri *Passover begins at sundown*
 8 Sun *Easter*
 13 Fri Tent. Deadline – Chapter Governance Report due to SDA National
 18 Wed 5 :30 pm Board of Directors Monthly Meeting – ads ENGINEERS
 18 Wed Deadline – Profiles of Success Award application due to SDA National www.sdadmin.org
 Deadline – Star Award nomination due to SDA National www.sdadmin.org
 22 Sun *Earth Day*
 25 Wed *Administrative Professionals Day*
 26 Thurs 6 pm General Business Meeting – All Members Invited
 Location: TBD

MAY 2012

2-5 EDSymposium12 - SDA annual convention – Portland, Oregon
 15 Tues 5:30 pm Board of Directors Monthly Meeting – WSP Flack + Kurtz
 28 Mon *Memorial Day Holiday*

JUNE 2012

1 Fri Half-Year Membership Drive Begins
 20 Wed 5:30 pm Board of Directors Monthly Meeting – Davis Brody Bond



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JULY 2012

4 Wed *Independence Day Holiday*
17 Tues 5:30 pm Board of Directors Monthly Meeting – ads ENGINEERS

AUGUST 2012

22 Wed 5:30 pm Board of Directors Monthly Meeting – Cooper, Robertson & Partners

SEPTEMBER 2012

3 Mon *Labor Day Holiday*
16 Sun *Rosh Hashanah begins at sundown*
18 Tues 5:30 pm Board of Directors Monthly Meeting – Lower East Side Tenement Museum
25 Tues *Yom Kippur begins at sundown*

OCTOBER 2012

Networking Event – Date to be determined
1 Mon 15 for 12 Membership Drive Begins
17 Wed 5:30 pm Board of Directors Monthly Meeting – WSP Flack + Kurtz
25 Thurs 6 pm General Business Meeting – Location TBD

NOVEMBER 2012

Construction at The World Financial Center –Dates to be confirmed

11 Sun *Veterans' Day*
20 Tues 5:30 pm Board of Directors Monthly Meeting – Robert Silman Associates
22 Thurs *Thanksgiving*

DECEMBER 2012

6 Thurs 6 pm SDA NY Chapter Holiday Dinner
8 Sat *Hanukkah begins at sundown*
19 Wed 5:30 pm Board of Directors Monthly Meeting
25 Tues *Christmas (Holiday – Monday 12/26)*
31 Last day for "Early Bird Renewal" for 2013 Membership Dues

Mission Statement: The Society for Design Administration advances management and administrative professionals in the A/E/C industry through education, networking, and resources.

Please Note:

- If you would like to volunteer your office to host a Program, please contact Ross Arnel at rossinsure@aol.com
- If you would like to volunteer your office to host a Roundtable Luncheon, please contact Stacey Alleyne at salleyne@bbbarch.com
- If you are interested in participating in a committee, please check out our NY Chapter Website: www.sdanyc.org or email Maria Iacovone, President, NY Chapter: maria.iacovone@adsce.com
- If your firm has a project you would like to propose for a Chapter Tour, contact Pat Leyden at patricia.leyden@wspfk.com